

Using data and information for effective HIV policy and planning

Objectives:

1. To increase participants' understanding of:
 - The various forms of HIV policy and how policy is generated
 - Factors that influence policy development
 - The range of available data and other information sources that can guide policy and planning
2. To increase the skills of participants in:
 - Using surveillance data to guide policy and planning
 - Using estimates and projections data

Proposed audience:

- Policy makers
- Officials in relevant government departments (Health, Finance, Planning)
- Government media and communication spokespeople
- People responsible for preparing advice on HIV
- Members of national AIDS committees
- Community leaders from NGOs, civil society

Draft Program:**Day 1: Introduction, sources of data and basics of surveillance**

Session Title	Time	Format	Session Objectives
Registration	8:30–9:00		
Workshop Opening and Introductions	9:00-10:00	Large group and individual introductions	To welcome participants to the opening
Introduction to program, workshop process & objectives	10:00-10:30	Large group	To set out the process for the workshop, obtain agreement on objectives, clarify expectations
TEA BREAK 10:30-11:00			
Scan of sources of data	11:00-12:30	Small group work	Identify and classify potential sources of data and information for policy & planning
LUNCH 12:30-1:30			
Overview of the epidemiology of HIV in the Asia-Pacific region Introduction to HIV second-generation surveillance	1:30-3:00	Presentation & discussion	Gain a clearer understanding of the key aspects of the HIV epidemic in the region and programmatic intervention priorities, an overview of second generation surveillance and it's role in informing the national response
TEA BREAK 3:00-3:30			
Behavioural Surveillance	3:30 – 5:00	Presentation and discussion	To develop a more detailed understanding of the contribution of behavioural surveillance to HIV responses
Daily evaluation	5:00–5:15	Questionnaire	

Day 2: Surveillance and other sources of data

Session Title	Time	Format	Session Objectives
Re-cap/ Introduction to the day	8:45-9:00	Large Group	
The forms of HIV surveillance in each country	9:00-10:30	Country group discussion & presentations	Develop an understanding of what each country is currently doing in HIV surveillance
TEA BREAK 10:30-11:00			
Good surveillance practice – how do you decide how to prioritise surveillance activities in different settings?	11:00 – 12:30	Presentation and discussion	To develop a clear understanding of the components of an effective surveillance system and how to tailor surveillance to local needs
12:30-1:30 LUNCH			

Other sources of data information	1:30-3:00	Presentation and group exercise	To explore the range of sources of available information
3:00 – 3:30 TEA BREAK			
Judging the quality of data and information	3:30-5:00	Small group exercise, large group discussion and presentations	To develop skills in assessing data and information
Daily evaluation	5:00–5:15	Questionnaire	

Day 3: Skills building: Policy & planning

Session Title	Time	Format	Session Objectives
Recap/Introduction to the day	8:45-9:00	Large group	
Policy & planning What is policy/ How is it developed?	9:00-10:30	Presentation, discussion Mapping exercise – how are decisions made	To set out the forms that policy takes and the ways in which it is developed To examine methods for understanding the forces at play in policy development
TEA BREAK 10:30-11:00			
The enabling environment – the place of policy in the response to HIV	11:00-12:30	Presentation Case study Small group work and group presentations	To identify the contribution of a stable policy environment to an effective HIV response
LUNCH 12:30-1:30			
Skills-building session 1: Assessing the quality of primary data	1:30-3:00	Presentation, small group exercise	To enhance skills in understanding and assessing the quality of primary data
TEA BREAK 3:00-3:30			
Skills-building session II: Analysing primary data	3:30-5:00	Case study group work	To develop skills in analyzing primary data
Daily evaluation	5:00–5:15	Questionnaire	

Day 4: Skills in analysing and presenting data and information

Session Title	Time	Format	Session Objectives
Recap/Introduction to Day	8:45-9:00	Large Group	
Skills-building III: Analysing secondary data	9:00-10:30	Case study & group work	To increase skills in identifying, analysing and using secondary data
TEA BREAK 10:30-11:00			

Skills-building IV Putting it all together	11:00-12:30	Case study & group work	To strengthen skills in synthesising data
LUNCH 12:30-1:30			
Skills building V Communicating the information to others	1:30-3:00		To enhance skills in producing communication materials and messages form data and information
TEA BREAK 3:00-3:30			
Data release & dissemination strategies	3:30-5:00		To identify effective strategies for data release and dissemination
Daily evaluation	5:00 – 5:15	Questionnaire	

Day 4: Working in partnership and filling data and information gaps

Session Title	Time	Format	Session Objectives
Recap/Introduction to Day	8:30-9:00	Large Group	Review skills development
Introduction to advocacy and A²	9:00-10:30	Presentation & discussion	To provide a greater understanding of the forms that advocacy can take, and of the A ² process as a model
TEA BREAK 10:30-11:00			
Working in partnership	11:00-12:30	Presentation Small group work & group presentations	To examine the potential partnerships available and the elements that would make them effective
LUNCH 12:30-1:30			
Filling data gaps	1:30- 3:00	Presentation, brainstorm and work in country groups	To identify data and information gaps in each country and propose ways to fill these
TEA BREAK 3:00-3:30			
Wrap up Where to from here workshop evaluation	3:30 – 5:00	Discussion Questionnaire	To provide an opportunity for feedback on the workshop process & content and to identify steps forward for participants